



***JOB VACANCY ANNOUNCEMENT***  
***Substance Abuse Counselor***

***Positions are available at several of our offices throughout Southeast Missouri***

***QUALIFICATIONS:***

A demonstrated ability to communicate effectively in groups and public settings is essential. Must demonstrate highly developed verbal and written communication skills; demonstrate skill in clinical interviewing; demonstrate skills in consultation and the ability to work as part of a team. Must respect and maintain confidentiality of all aspects of client treatment. Must pass background check provided for the agency by the U.S. Department of Justice and the Family Care Safety Registry which includes the Missouri State Highway Patrol, Department of Social Services, Department of Mental Health and Department of Health and Senior Services. Must not be on any "do not hire" list with the Department of Mental Health or the Missouri Division of Family Services.

***EDUCATION AND EXPERIENCE:***

Education and experience is a plus and must match those required for professional credentialing boards.

Recognition by the Missouri Substance Abuse Professional Credentialing Board (MSAPCB), or its successor, as:

- Certified Alcohol & Drug Counselor (CADC)
- Certified Reciprocal Alcohol & Drug Counselor (CRADC)
- Certified Reciprocal Advanced Alcohol & Drug Counselor (CRAADC)
- Qualified Substance Abuse Professional (QSAP)
- Registered Substance Abuse Professional (RSAP)
- Registered Substance Abuse Professional-Provisional (RSAP-P)
- Certified Co-occurring Disorder Professional (CCDP)
- Certified Criminal Justice Addictions Professional (CCJP)
- To qualify as a Substance Abuse Counselor with certification as a RASAC I or RASAC II, an appropriate college degree in social sciences is required.

***ESSENTIAL FUNCTIONS:***

Staff must demonstrate intellectual vigor and communication skills in the interpretation and presentation of clinical subject matter; promote positive morale through a congenial, supportive attitude toward clients and peers; exhibits initiative, innovation and creativity resulting in improved clinical outcomes and client comprehension of issues as well as improved clinical operating efficiency of their work focus or the agency as a whole; demonstrates concern for and sensitivity to the needs of clients and staff; appears to leave a favorable and lasting influence on clients; puts forth an effort to improve self as well as to develop and recognize others; and enhances the image of their department and of Southeast Missouri Behavioral Health.

Counsels and aids individuals, groups and families requiring assistance dealing with substance abuse and co-occurring problems, such as alcohol or drug abuse, mental health and/or chemical dependency and abuse. Regular and consistent attendance is an essential job function. Current certification in CPR and first aid may be required.

***SUPERVISION:***

Substance Abuse Counselors are supervised and evaluated by the Coordinator of Clinical Services, or by the Director of Community Reentry Services, as appropriate by program assignment. This position has no supervisory requirements.

***SOUTHEAST MISSOURI BEHAVIORAL HEALTH***

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***Southeast Missouri Behavioral Health is an Equal Opportunity Employer: EOE/M/F/H***

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