



Southeast Missouri
BH
Behavioral Health
JOB VACANCY ANNOUNCEMENT
CARE COORDINATOR

QUALIFICATIONS:

Bachelor's Degree from an accredited college or university in Social Work, Counseling, Psychology, Nursing, Education or a qualifying combination of education and/or experience in the appropriate field. An essential element required of this position is accurate and timely recordkeeping and the ability to use various software products in an electronic health records system.

Must pass background check provided for the agency by the U.S. Department of Justice and the Family Care Safety Registry which includes the Missouri State Highway Patrol, Department of Social Services, Department of Mental Health and Department of Health and Senior Services. Must not be on any "do not hire" list with the Department of Mental Health or the Missouri Division of Family Services. Must have reliable transportation. This job classification is covered under the agency's Exposure Control Plan. Employees in this job classification may reasonably anticipate being occupationally exposed to infectious materials.

ESSENTIAL FUNCTIONS:

Regular and consistent attendance is an essential function of this position. This position requires a thorough understanding of the agency's admission process. A person may be admitted from any referral source and admitted after completing a screening, except as may be required by certifying agreements with funding entities.

The Care Coordinator will assist the consumer in accessing needed services or community resources. Common services and resources include: health care coverage, financial benefits, mental health services, safe affordable housing, medical/dental/vision services, support groups, social clubs and organizations, vocational training programs. Services and resources must help the individual to accomplish the individual's planned and recorded goals for recovery and support the individual's self-sufficiency and participation in community life.

The Care Coordinator will embrace a "No Wrong Door" philosophy that all consumers receive care that addresses the full spectrum of their problems, regardless of where or how they present for assistance within this agency.

Care Coordination consists of specific activities with or on behalf of a person in accordance with an individualized care plan. Services are provided to maximize an individual's immediate and continued community functioning while achieving and sustaining recovery/resiliency from mental illness and/or substance use disorders. These services are delivered in an amount and scope defined by each individual's plan, and not all plans will contain all services.

SUPERVISION:

Care Coordinators are supervised and evaluated by the Care Coordination Supervisor. The Care Coordinator position has no supervisory requirements.

Applications are accepted online at www.semobh.org

If you have any questions, please contact the Human Resources Department

SOUTHEAST MISSOURI BEHAVIORAL HEALTH

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Southeast Missouri Behavioral Health is an Equal Opportunity Employer: EOE/M/F/H
